

**SIGNAL MTN. HIGH SCHOOL INSTRUMENTAL MUSIC DEPARTMENT
REQUEST FOR EXCUSED ABSENCE OR TARDY**

This form is to be used for rehearsals and /or performances outside of regularly scheduled class time. Absences from school are handled according to school policy. In addition a student who is not present at school for a least 1/2 of the day, may not be allowed to participate in an activity for that day (in accordance with Hamilton Co. policy)

STUDENT NAME: _____ DATE OF REQUESTED
ABSENCE / TARDY: _____

ABSENCE TARDY EARLY DEPARTURE

PLEASE CIRCLE THE APPROPRIATE PERFORMING ENSEMBLE THAT THIS RELATES TO BELOW:

MARCHING BAND SYMPHONIC BAND JAZZ BAND COLOR GUARD PERCUSSION ENSEMBLE

IN THE SPACE BELOW PLEASE STATE COMPLETELY WHY THIS REQUEST IS NECESSARY:

Your participation is of vital importance to this group's success. In addition, attendance also has a direct effect on your grade. Please submit this form no later than two (2) days after the date entered above for emergency cases. Request for an excused absence or tardy for a non-emergency situation should be submitted at least one (1) week prior to the date of the absence.

DATE SUBMITTED: _____

STUDENT SIGNATURE: _____

PARENT(S) SIGNATURE: _____

FOR DIRECTOR USE ONLY

EXCUSED

DIRECTOR OF BANDS INITIALS: _____

UNEXCUSED

DATE: _____